

Living Church Congregational Meeting

Agenda

7th October 2026

Meeting to be held in conjunction with the Church Life meeting at the Creek Road Ministry Centre, 1541 Creek Rd, Carina, on Wednesday 7 October 2026. Tim Collard will chair the meeting in absence of James Snare (on leave).

Open in Prayer

Tim will open the meeting with prayer.

Attendance Sheet

Tim will ask the meeting to sign the attendance sheet being circulated.

Voting

Note that the chair of the meeting has appointed persons to count the vote that shall be by show of hands.

Approving New Staff Positions

The following motions are proposed:

1. Receive the report and recommendation from the Session regarding the establishment of positions titled Ministry Purpose Worker noting that recruitment is underway, and specific candidates will be recommended to a future congregation meeting along with terms and conditions of appointment for approval and the following required documentation:
 - (a) The Ministry Support Fund Schedule for a Specialised Ministry Worker (Form B + Sections G & I).
 - (b) The congregation's audited statement for the last PCQ financial year (i.e., calendar year).
 - (c) A financial statement showing the Charge's financial position in terms of income and expenditure from the period of the last audited statement up to a month preceding the date on which the Ministry Support Schedule was approved by the Congregation
 - (d) A Statement signed by the COM Treasurer of all the financial liabilities of the congregation.
 - (e) The revised roll of Communicants and Adherents attested by the Session Clerk.
2. Opportunity is given for questions to be asked of the representatives of the Session and Committee of Management.
3. Approve the Position Description as submitted by the Session for the Ministry Purpose Worker and the Ministry Purpose Leader.

Tim will invite the motions to be moved and seconded, then invite discussion on the motions before requesting members to indicate approval by a show of hands.

Approving Changes to Existing Staff Positions

The following motions are proposed:

1. Receive the joint report from the Session and the Committee of Management, with the recommendation that the congregation approve the change in the Position Descriptions for Chris Pine (Currently Youth and Young Adults Director) and Andrea Pryde (Currently Pathway Director) to Ministry Purpose Leader
2. Receive from the Session and the Committee of Management the following documents:
 - a. The Ministry Support Fund Schedule for each position noting no change to remuneration
 - b. The congregation's audited statement for the last PCQ financial year (i.e., calendar year).
 - c. A financial statement showing the Charge's financial position in terms of income and expenditure from the period of the last audited statement up to a month preceding the date on which the Ministry Support Schedule was approved by the Congregation
 - d. A Statement signed by the CoM Treasurer of all the financial liabilities of the congregation.
3. Note that opportunity was given for questions to be asked of the representatives of the Session and Committee of Management and note that Chris Pine and Andrea Pryde has indicated agreement with this amendment to their Terms of Appointment.
4. Subject to the necessary approvals of the appointment by the relevant PCQ bodies, as recommended by the Session and Committee of Management, approve a change in the Position Descriptions for Chris Pine (Currently Youth and Young Adults Director) and Andrea Pryde (Currently Pathway Director) to Ministry Purpose Leader.
5. Approve the Ministry Support Fund Schedules as tabled at the meeting.
6. Forward the Ministry Support Fund Schedule to the Clerk of Presbytery, the State Assembly's Committee on Ministry Resourcing (CMR), and PCQ Payroll.
7. In accordance with the above amended Terms of Appointment, resolve by a vote "for" and "against" taken by a show of hands that the congregation request the presbytery to approve a change in the Position Descriptions for Chris Pine (Currently Youth and Young Adults Director) and Andrea Pryde (Currently Pathway Director) to Ministry Purpose Leader subject to the above necessary approvals of the appointment, the vote being over 60% of those present (____/____).
8. Appoint Time Hewlett, and James Snare as commissioners to support the amended Terms of Appointment in the meeting of the presbytery.
9. Authorise the Session and the Committee of Management to act on behalf of the congregation and in accordance with the various Rules and Regulations of the Presbyterian Church of Queensland and the requirements of the PCQ Receivership to do all that is necessary to progress the above, including any amendments to the Terms of Appointment that may be necessary due to the requirements of employment law or the Rules of the PCQ and PCA.
10. Request the Session Clerk to forward copies of all these documents, as well as Extract Minutes of this Congregational Meeting to the Presbytery of Mowbray and the PCQ

Close of Meeting

Tim will close the meeting with prayer.